

Knox Academy S4 Course Choice



27th January 2016

Dear Parent/Carer

S3 into S4 Course Choice

We will soon be asking pupils to make choices regarding the areas of the curriculum they aim to continue studying into S4. To help your learner make the right choices we have published our course choice booklet on the school website (knox.is/coursechoice). This booklet will allow you and your learner to gain an insight into what will be studied in each subject in S4, before choices are made. Please note that if you are unable to access the booklet online, there will be hard copies in the school office and guidance rooms.

Further to this information, which should be discussed with you at home, all pupils will receive a consultation with their guidance teacher to help support them with their final decision. The consultation dates for pupils will be on Monday 6th and Tuesday 7th February and will be issued by their Registration Teacher.

The form on the reverse of this letter should be discussed at home and learners should bring it to their appointment with their guidance teacher. This appointment will consist of a discussion about the choices made and may well involve your learner's teacher making suggested changes which are felt will serve them well in S4.

Following this meeting we will ask your learner to take their course choice form home to be signed. Once your learner's guidance teacher has received the signed form, coursing is complete for your learner.

If your learner's guidance teacher has specific concerns around the choices made, they may well contact you following the coursing appointment to arrange a meeting or telephone conversation. Similarly, if you have a concern with choices made for S4 a further consultation can be arranged, with parents present, over a 15 minute period. This meeting can be arranged through the school office and will take place later in the same week. The final completed version of the form must then be returned to the appropriate guidance teacher by Friday 10th February.

Our school careers adviser, Jennifer Jones, will be present on Thursday 4th February to offer advice and guidance on courses relevant for particular career paths. Learners will be able to access the careers adviser even if their coursing appointment with their guidance teacher has been earlier in the week. Guidance staff may recommend a pupil **must** seek careers advice before their course choice form will be accepted. If parents would like to meet with the careers adviser please contact her directly at the following email address:

jennifer.jones@sds.co.uk

Yours faithfully

A Redford
PT Curriculum (Acting): Health & Wellbeing Faculty

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PUPIL NAME.....

CLASS.....

Subject Options

Listed below are the subjects you will choose from to complete your S4 timetable.

English and Maths are compulsory for all students, and have been pre-selected for you.

Please select **five further subjects** and write them down in **ranked order** in the box on the right of the page, plus a reserve. Please **pick your reserve carefully** as there is a chance you will be coursed in to this subject if one of your five choices doesn't run, or can't be timetabled with your other choices.

Administration and IT
Art and Design
Biology
Business Management
Chemistry
Computing Science
Design and Manufacture
Drama
Environmental Science
French
Geography
History
Modern Studies
Music
Physical Education
Physics
Practical Woodworking/Craft Skills
Religious, Moral and Philosophical Studies



English
Mathematics
1.
2.
3.
4.
5.
RESERVE 1:

CAREER ASPIRATIONS:

I am interested in finding out more about (please tick):

- College Courses
- Work Experience
- Pre-vocational courses
- The Academies Programme
- The Prince's Trust Programme
- The Bicycle Maintenance Programme

<p>CAREERS INTERVIEW <input type="checkbox"/></p> <p>Your Guidance teacher will tick the box above if they think you should have a meeting with the Careers Adviser prior to finalising your choices.</p> <p>SDS Confirmation.....</p>

Pupil Signature..... Date.....

Parent Signature..... Date.....