

# Vacancy Newsletter

2<sup>nd</sup> October 2020

east lothian  
**works**

**Role:** Kitchen Assistant  
**Company:** Dunbar Garden Centre  
**Location:** Dunbar, East Lothian

An opportunity has arisen for a Kitchen Assistant to join our team at the restaurant at Dunbar Garden Centre. The position would be for approx. 37hrs per week, daytime hours only, including weekends. General duties would include preparing fillings for sandwiches and baked potatoes, vegetable prep, keeping work area clean and tidy and making up sandwich orders during service.

We are looking for an individual who works well as part of a team, they must also be committed to delivering excellent customer service and have a can-do attitude. Because of the fast-paced environment some experience would be an asset but not essential.

Job Types: Full-time, Permanent

<https://www.indeed.co.uk/jobs?q&l=East%20Lothian&vjk=c6ff818263a448dc>

**Role:** Catering Assistant  
**Company:** East Lothian Council  
**Location:** North Berwick, East Lothian

This post is term time - 38 weeks per year

Days and Hours of Work: Monday to Thursday 10.30-14.30, Friday 09.00 -13.00

To start ASAP

***It is essential that all applicants hold an Elementary Food Hygiene Certificate. This can be obtained on-line and is available from many on-line training providers.***

#### *Job Details*

To assist in the provision of a quality catering and function service in accordance with relevant legislative requirements including health and safety, food hygiene, and hazard analysis within the food industry.

Please download the Job Outline/Person Specification (available under 'Job Attachments') for the full range of tasks and duties associated with this job. You will need to refer to these in order to complete the application form. You must ensure you meet every 'essential' criteria stated on the Person Specification to be considered for interview.

The '[East Lothian Way](#)' – values and behaviours we expect our employees to demonstrate in their everyday work. Should you be invited to interview, you may be asked questions based on these behaviours. Please refer to the document via the link to familiarise yourself with them.

This post is considered as Regulated Work with vulnerable children and/or protected adults, as specified in the Protection of Vulnerable Groups (Scotland) Act 2007.

<https://www.myjobscotland.gov.uk/councils/east-lothian-council/jobs/catering-assistant-north-berwick-high-school-197923>

**Role:** Delivery Driver  
**Company:** Domino's Pizza  
**Location:** Musselburgh, East Lothian

- Have you ever thought of being a Delivery Driver?
- Do you love driving?
- Are you looking for a fun and flexible role enabling you to work within a fast-paced team environment?
- Do you want to work for a growing company where there are endless progression opportunities for anyone who wants to grow and develop?
- Come and join us today for a career, not just a job!

Earn up to £10/hr (including hourly rate and mileage) + tips

#### *Benefits*

- Flexible Hours
- Staff Discount
- Business Use Insurance
- Pension Scheme
- You get to keep all the tips!

#### *Responsibilities*

- Upholding a positive brand image and providing excellent customer service at all times.
- Managing cash and card transactions effectively in accordance with company procedures.
- Delivering products safely and securely, avoiding unnecessary risks by adhering to all safety and security procedures.
- Working as part of the Domino's team by helping out in store when your area of specialism is slow.

#### *Essential Skills/Knowledge*

- Full UK or EU driving license held with no more than 6 points and no bans within the last 5 years
- Own car (with valid MOT and insurance)
- Available to work evenings and weekends
- Good knowledge of the local area
- This is a fantastic opportunity to work for a growing company, known for great customer service and flexible working hours.
- If you like a fast-paced environment where time flies and you have fun then apply today!

#### *Additional Information*

- This role can also involve physical demands such as lifting, carrying and reaching.
- The work conditions can often incur extreme temperatures during the winter and summer months with heat from the oven and the coolness from the walk in fridge, coupled with outdoor activities such as refuse disposal, deliveries and cleaning windows.
- Other tasks will include folding of boxes, cleaning, stocking up the drinks fridges
- You may be required to answer phones to take customer orders.
- Training will be provided by the company. However, previous experience is a plus.

Such duties from time to time may be amended by the Company and from time to time. Job holders will be required to undertake other duties as necessary to meet the needs of the business.

[https://careers.dominosrecruit.co.uk/?country=UK&param=6&extraDataFilters=Area\\_Musselburgh&extraDataFilters=Position\\_Delivery+Driver&searchTerm=&location=&distanceMiles=10](https://careers.dominosrecruit.co.uk/?country=UK&param=6&extraDataFilters=Area_Musselburgh&extraDataFilters=Position_Delivery+Driver&searchTerm=&location=&distanceMiles=10)

**Role:** Caretaker  
**Company:** East Lothian Council  
**Location:** Musselburgh, East Lothian

Temporary until 30/09/2021 or sooner

Days and Hours of Work:

Working times will be determined by service needs - currently between 06.00 and 21.00 and may include weekend working. Typical working times could be 0600 - 1400, 1000 until 1800 or 1300 until 2100 with 1 hour break.

To start ASAP

**Please note:** We are currently operating with reduced opening times due to COVID restrictions. When services resume to normal there will be a regular requirement for the post-holder to work until 23.00, and sometimes later depending upon the event taking place (an enhanced payment is applicable for any hours worked after 21.00).

#### *Job Details*

Provide an efficient and effective caretaking/cleaning service within East Lothian Council/Partner premises which include local halls, community centres, schools, and multi-purpose general council buildings.

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There are no formal qualifications required for this post.

<https://www.myjobscotland.gov.uk/councils/east-lothian-council/jobs/caretaker-brunton-hall-198563>

**Role:** Catering Assistant  
**Company:** East Lothian Council  
**Location:** Prestonpans, East Lothian

This post is term time - 38 weeks per year  
Days and Hours of Work - Monday - Thursday 1100 - 1415 & Friday 0900 - 1200  
To start asap

**It is essential that all applicants hold an Elementary Food Hygiene Certificate. This can be obtained on-line and is available from many on-line training providers.**

*Job Requirements*

To assist in the provision of a quality catering and function service in accordance with relevant legislative requirements including health and safety, food hygiene, and hazard analysis within the food industry.

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<https://www.myjobscotland.gov.uk/councils/east-lothian-council/jobs/catering-assistant-preston-tower-primary-school-lower-campus-198550>

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