

Vacancy Newsletter

6th November 2020

east lothian
works

Role: Customer Service Apprenticeship
Company: Travis Perkins
Location: Tranent, East Lothian

We are looking for talented and enthusiastic people to join us on our Specialist to the Trade Certificate, a 12 month apprenticeship programme that will provide you with the tools and knowledge to build a successful career with our business

Our business

We are plumbing and heating merchants who through strong customer relationships and outstanding service ensure we meet our customer needs and get the right product to them, when they need it, first time. We deal with both trade and retail customers and operate the largest network of dedicated bathroom showrooms across the UK.

You can expect to get involved in everything from building strong relationships with your customers, resolving queries, managing stock and helping out in the branch, building knowledge of our diverse product range.

What are we looking for?

We are looking for our experts for tomorrow and our leaders of the future. We hope you can say 'Yes' to all of the characteristics below:

- Do you enjoy meeting people and building relationships?
- Do you get a real buzz from meeting Customers' expectations and delighting them?
- Are you a good problem solver and good at earning people's trust?
- Do you enjoy always learning something new and feel proud to be good at what you do?
- Are you prepared to put in 110% into an apprenticeship programme to build your knowledge & skills?

This role will require you to take on some driving responsibilities as and when required within the Branch. This will require all applicants to be aged 18 or over and hold a full, clean UK driving license.

What we have to offer you

Our apprenticeship programme is a 12 month programme that exposes you to all aspects of the business including our domestic, commercial and industrial customers. You would also gain knowledge of the industry, products and our suppliers.

Our Apprenticeships are focused on your development and factor study time into your working week, so you can achieve your qualification without affecting your work-life balance. We provide you with a fantastic support network through; 1:1 coaching, mentoring and technical and skills training to enable you to progress your career with us. Along the way, our experienced team will provide you with plenty of support to ensure you get the best out of your Apprenticeship. And it doesn't have to end here, as we have a suite of Apprenticeship programmes that can support you to continue to develop your career with us, all the way up to the Boardroom.

<https://www.tpplcareers.co.uk/job/customer-service-apprenticeship-jobid->

Role: Trainee Pharmacy Advisor (Trainee Dispenser)

Company: Boots

Location: Musselburgh, East Lothian

The importance of your role.

Fantastic customer care is at the heart of everything we do, and as a Trainee Pharmacy Advisor you'll be part of helping patients feel good. It's everything from the clear advice and care you offer them, to the wide ranges of dispensing services we provide.

Within Boots we have Trainee Pharmacy Advisors and this is sometimes known as a Trainee Dispenser. To provide fantastic patient care as a Trainee Pharmacy Advisor you will work across the healthcare counter and the dispensary to where the patients need you most.

How will you do it?

With different types of pharmacies all over the UK, we're giving patients the very best care and attention with the services we offer. You will be learning how to provide healthy lifestyle advice and health services to our patients through great conversations as well as delivering the technical aspects of supplying medicines.

This is often a fast paced environment, and you will interact with many different people, and will be a core member of the pharmacy and healthcare team.

What you'll be doing day to day

It's all about providing health advice through focussed conversations with our patients, whilst giving clear and accurate answers.

Your duties will include:

- Learning how to tailor conversations with every customer to ensure they leave your pharmacy feeling informed and confident about their healthcare needs
- Working towards delivering the technical aspects of the dispensary whilst ensuring the safe supply of medicines e.g. ordering medicines, labelling, dispensing, endorsing and collection of prescriptions
- Complying with legal and professional requirements and accepted guidance on professional practice in Boots.
- Seeking opportunities to engage with GPs and practice teams to drive services and items
- Working towards delivering efficient dispensary operations and ensuring dispensing losses are minimised.

What you'll need to have.

We're offering you an exciting career opportunity and a chance to continue your professional journey. You will need to be prepared to work towards an NVQ Level 2 equivalent in Pharmacy Services to join us.

If you are interested in further developing your professional career, we can support you towards achieving both competency and knowledge based NVQ Level 3 (QCF) Pharmacy Services qualification to become eligible to register with the GPhc as a Pharmacy Technician. This could then lead to an Accuracy Checking Pharmacy Technician (ACPT) role. As you continue to develop your healthcare knowledge through these qualifications and roles, your pay and benefits will reflect this.

<https://www.boots.jobs/jobs/130886br-trainee-pharmacy-advisor-trainee-dispenser-musselburgh-high-street/?c=1&Indeed>

Role: Trainee Pharmacy Assistant
Company: Well Pharmacy
Location: Tranent, East Lothian

Here at Well, we aim to build the best prescription experience in the UK. Sounds ambitious, right? But that's okay, because we've got a fantastic team of talented, creative and forward-thinking people that are key in helping us get there.

Working alongside our knowledgeable Pharmacists and store teams, you will be instrumental in the efficient delivery of pharmacy processes to ensure our customers are really taken care of. This role maintains a high level of competence to ensure the safe dispensing of medication to customers as well as being the experts that our customers can rely on.

Rewards

In addition, we offer you:

- Highly competitive salaries
- Generous holiday allowance including bank holidays
- Opportunity to gain an NVQ 2/3 qualification
- Pension scheme
- Employee discount scheme
- Superb development and career opportunities
- Bonus scheme

<https://wellpharmacy.tal.net/vx/lang-en-GB/mobile-0/appcentre-1/brand-2/xf-1782432ea4c6/candidate/so/pm/12/pl/12/opp/12883-Trainee-Pharmacy-Assistant/en-GB/posting/19817>

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