

Vacancy Newsletter

16th October 2020

east lothian
works

Role: Modern Apprentice
Company: Bertram Nursery Group
Location: Musselburgh, East Lothian

Loretto Nursery is in the process of developing into a Nature Kindergarten; there has never been a better time to join our team in this exciting new chapter.

The Role:

We're looking for 2 full-time Modern Apprentices who share our values to join our friendly team.

You will be learning all aspects of childcare practice and allocated a designated training assessor who will support and guide you through your Modern Apprenticeship Programme (SVQ Level 3 in Childcare and Education) allowing you to qualify as a Childcare Practitioner (Nursery Nurse).

This is a full time position, Monday - Friday

Your role within the nursery establishment will include:

- All aspects of the nursery daily routine
- Providing quality care to children from birth to five years
- Administrative duties relating to the care of the children
- Being involved in planning and evaluating activities
- Developing your own skills & knowledge in effective child-care practice.

About You:

The role requires the successful applicant to be a positive role model and an enthusiastic individual who holds a similar passion for inspiring early years learning. We are looking for a good communicator and someone who has a true desire in wanting to work with children. No qualifications or experience necessary, all training will be provided. Contact careers@bertramuk.com for more information.

<https://bertramnurserygroup.livevacancies.co.uk/#/job/details/215>

Role: Playground Supervisor
Company: East Lothian Council
Location: Ormiston, East Lothian

It is East Lothian Council's policy that successful applicants will be placed on the first point of the salary scale.

Rate of Pay £9.34 - £9.47 per hour
Temporary until February 2021
5.25 hours per week, term time
Monday-Thursday 10.15-10.45 and 11.45-12.30
Friday 10.30-10.45
To start ASAP

Job Details

To encourage and help children play together in harmony within a safe school playground environment.

Please download the Job Outline/Person Specification (available under 'Job Attachments') for the full range of tasks and duties associated with this job. You will need to refer to these in order to complete the application form. You must ensure you meet every 'essential' criteria stated on the Person Specification to be considered for interview.

The East Lothian Way

The '[East Lothian Way](#)' – values and behaviours we expect our employees to demonstrate in their everyday work. Should you be invited to interview, you may be asked questions based on these behaviours. Please refer to the document via the link to familiarise yourself with them.

Job Requirements

Relevant Qualifications

A good standard of general education.

PVG Membership

This post is considered as Regulated Work with vulnerable children and/or protected adults, as specified in the Protection of Vulnerable Groups (Scotland) Act 2007.

Please note: PVG member's records are constantly updated with any new vetting information that arises. Any information that is disclosed on a PVG membership or update check, if relevant to the post being applied for, will be discussed with the applicant and investigated prior to any formal offer being made.

<https://www.myjobscotland.gov.uk/councils/east-lothian-council/jobs/playground-supervisor-ormiston-primary-school-199692>

Role: Window Cleaner
Company: Complete Cleaning Company
Location: Tranent, East Lothian

We are looking for a window cleaner and trainee window cleaner to start soon as possible and have good time keeping skills be good with heights and have good people skills you must be reliable

Job Types: Full-time, Permanent

Salary: £15,000.00-£24,450.00 per year

Schedule: 8 hour shift

<https://www.indeed.co.uk/jobs?l=East%20Lothian&radius=15&fromage=3&advn=9836714432330010&vjk=9c6485e675be4d64>

Role: Store Assistant
Company: Aldi
Location: North Berwick, East Lothian

You'll do everything from checking off deliveries to dealing with enquiries or ensuring that the shelves are fully stocked with well-presented products. And, of course, you'll provide excellent customer service at all times by attending to customer needs in a prompt and friendly way. It's a really fast-paced environment, and everyone understands exactly what needs to happen to make their store a success – and gets on with doing it. There's a real family feel here, and we all pitch in as part of a close-knit team.

<https://www.aldirecruitment.co.uk/stores/our-store-roles/store-assistant-apply/>

Role: Door Canvasser
Company: Complete Cleaning Company
Location: Tranent, East Lothian

We are looking for door to door canvases you must be polite and have very good people skills , this is part time to start with a view to it leading to full time ,from 4 to 8 Monday to Friday, there be basic and commission

Job Types: Full-time, Part-time

Additional pay: Bonus scheme

Benefits: Casual dress

Flexible Working Options Available: Part-time

<https://www.indeed.co.uk/jobs?q&l=East%20Lothian&radius=15&fromage=1&advn=9836714432330010&vjk=2c16a4683783c0ff>

Role: Museum Assistant
Company: East Lothian Council
Location: Dunbar, East Lothian

It is East Lothian Council's policy that successful applicants will be placed on the first point of the salary scale.

Days and Hours of Work:
Alternating Thursday/Saturday and Friday/Saturday
9:45 to 5pm with a 30 min break for lunch

We are looking for someone with enthusiasm, flexibility, good communication skills and a passion for delivering great customer service to join our team to help visitors get the most from their visit to John Muir's Birthplace.

John Muir is a world figure who continues to inspire. The Dunbar birthplace of the pioneering conservationist is a stunning interpretative centre highlighting the work and achievements of this remarkable man. During a visit to the Birthplace visitors can find out about John's adventures and travels all over the world, find extracts from his journals and sketches of wildlife and plants and be inspired to follow in his footsteps with our interactive games. Museum Assistants play an essential role in communicating these fascinating stories.

Job Details

To assist in the delivery of Museum services across East Lothian, maximising efficiency of service delivery within specific standards and in accordance with the Council's policies and plans with a commitment to achieve best value.

Please download the Job Outline/Person Specification (available under 'Job attachments') for the full range of tasks and duties associated with this job. You will need to refer to these in order to complete the application form. You must ensure you meet every 'essential' criteria stated on the Person Specification to be considered for interview.

The '[East Lothian Way](#)' – values and behaviours we expect our employees to demonstrate in their everyday work. Should you be invited to interview, you may be asked questions based on these behaviours. Please refer to the document via the link to familiarise yourself with them.

Job Requirements

Relevant Qualifications

Educated to SVQ Level 1/ Standard Grade General level in English / Maths or National 4 in Literacy/ Numeracy or Intermediate 1 Communications / Numeracy or equivalent and/or able to demonstrate equivalent knowledge, skills and competencies gained through relevant.

PVG Membership

This post is considered as Regulated Work with vulnerable children and/or protected adults, as specified in the Protection of Vulnerable Groups (Scotland) Act 2007.

All preferred candidates for posts carrying out regulated work with these groups will be required to become a PVG Scheme member, or undergo a PVG Scheme update if they are already a member, prior to any formal offer of employment being made by East Lothian Council.

<https://www.myjobscotland.gov.uk/councils/east-lothian-council/jobs/museum-assistant-john-muir-birthplace-dunbar-199700>

Contact:
East Lothian Works, 9-11 Lodge Street, Haddington EH41 3DX
Tel: 01620 827262
Email: ELworks@eastlothian.gov.uk

