



Knox Academy

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Thursday 18 February 2021

Dear Parent/Carer

Phased return of S4-S6 pupils (practical subjects only)

I hope you are all safe and well and your young person is engaging well in the first week of remote learning following the February break. As I said in my letter to you on Tuesday, I am now writing out to you all with our planned return for our senior phase pupils who are following practical subjects at Knox Academy.

At this moment in time, we have devised a timetable for the first fortnight (see attached,) and once we have assessed pupils' progress with their practical tasks during this period, we will then devise a timetable for the weeks that follow and communicate this with you during the week of 1 March 2021.

Timetable (see pages 3 and 4)

Starting on Monday 22 February through until Friday 5 March, there will be two teaching sessions a day, with the exception of Fridays, where there will only be a morning session.

Session One - will run from 0830-1130

Session Two - from 1230-1530.

It is unlikely that any young person will be in for both sessions in any one day so this will enable them to use the session they are not in school to focus remotely on their other subjects.

In this first fortnight we have prioritised practical subjects that require the most support in school in terms of time, resources and tasks. The Scottish Government guidelines have asked that we minimise the number of staff and pupils in school and only invite pupils in where there is an urgent need to fulfil practical tasks within courses that cannot be completed remotely. We also must ensure we do not exceed the 5-8% of our school roll in at any one time.

Curriculum Leaders have worked closely with their staff teams and prioritised pupils who we feel will benefit most from the in-school learning and teaching in relation to practical tasks outstanding. As the weeks progress the young people invited in to these sessions may vary. The approach we are taking will ensure that all young people are given the best opportunity to complete all practical tasks required to support the specifics of their SQA courses, allowing them to achieve their best grades.

All teachers will inform pupils who should attend their practical sessions, on what day and at what time. Please discuss this with your young person. If they have not been invited to attend sessions this is because they are able to work remotely on work in this subject area. Parents/carers will also receive a text from the school office, advising you that your young person is due in the following day (am/pm). The timetable attached details the teachers for each session (Pupils will also be sent a copy of this). Pupils should report to the relevant department at the allotted times, where they will be directed to the room they are working in.

Transport arrangements have been put in place for all young people who normally travel to school by bus/taxi for the times they are due to attend their sessions. Contact will be made either by the school or transport to discuss these arrangements. All young



people travelling by school transport must wear a face-covering and hand sanitise before using the transport and on exit from it, so please ensure they have this available on them. If they do not have a face-covering, they will not be able to board the taxi or bus.

On arrival to school, pupil should ensure their face covering is on (unless exempt), hand sanitise at the entrance of the school and then make their way to their classroom for the start of their session. If they arrive late, the office team will let them in. Class teachers will register pupils attending. Pupils will be asked to clean their work stations on arrival and departure to classes and also to clean any tools or equipment used.

Pupils will work in classrooms observing 2M physical distancing and all classrooms have been set up to ensure this. Face coverings must be worn in class at all times and if leaving the classroom to use facilities (this applies to staff too). When arriving and departing the school pupils must also observe 2M physical distancing and if walking home, may do so with one other person, from one other household, 2M apart – to comply with Scottish Government regulations.

Lateral Flow Devices (LFD)

S4-S6 pupils are invited to participate in the Covid-19 testing programme and both parents/carers and pupils were sent information about this on Tuesday morning. Participation is voluntary but recommended as will support the reduction of transmission of Covid-19. If a pupil has tested positive for Covid-19 in the last 90 days, they do not need to take part in the LFD programme. After the 90 days is up, they can choose to participate in the LFD programme.

If your young person wishes to participate in this programme, **and is attending school for practical subjects**, they may collect a test kit on the day they are in as long as they bring a signed consent form with them. This will be offered to all pupils attending practical sessions in school again and they may sign a consent form on the day, if they are over 16, (if they have forgotten to bring theirs) and be given a kit to perform the testing at home. If they are under 16, and wish to participate in the testing programme, but forgot to bring the consent form signed by you (parent/carer) we will issue them with a consent form to bring home for signing.

If your young person is attending school from 22 February onwards, for any of the practical sessions, please **do not** send them if they, or anyone in your household has tested positive or has Covid-19 symptoms. Please self-isolate and book a test. If they are using the lateral flow device testing kit and this gives a positive result, they should also self-isolate and book a PCR test. Please let the school know if this is the case as well as logging the results of the test kit so track and trace procedures can start.

The First Minister has said that she will give a further update on 2 March about the next phase of the return to school and I would hope that this will again pave the way for more of our young people to attend school from 15 March onwards.

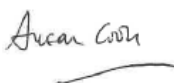
Thank you for your support with this phased return and please do encourage your young person to attend school, if they are invited to do so, for any of their practical subjects. If you have any questions about the timetable for the next two weeks, please contact Mr Russell (DHT) at drussell@knox.elcschool.org.uk . If you have any general concerns or queries, please contact your young person's House Team in the first instance.

Ms Adam/Mrs Falconer (Garleton) garleton@knox.elcschool.org.uk;

Mr Meekison/Mr Russell (Lammerlaw) lammerlaw@knox.elcschool.org.uk;

Mrs Doig/Mr Illingworth (Traprain) traprain@knox.elcschool.org.uk

Best wishes



Sue Cook

Timetable

Week 1 - Beginning Monday 22 February 2021

	Monday	Tuesday	Wednesday	Thursday	Friday
	Subject	Subject	Subject	Subject	Subject
AM (8:30-11:30)			N4/5 Admin+IT	H Admin + IT	N4/5 Art 2
AM (8:30-11:30)	Practical Woodwork (2)	Practical Woodwork (1)	H Art	AH Art	N4/5 Art 3
AM (8:30-11:30)	Drama	Drama		Practical Cookery 1	N4 Graph. Comm
AM (8:30-11:30)	H Photo.	N4/5 Art 1			
AM (8:30-11:30)	H/AH Music	N4/5 Art 3			
AM (8:30-11:30)		Practical Cookery 1			
	Monday	Tuesday	Wednesday	Thursday	Friday
PM (12:30-15:30)	N4/5 Music	H Photo.	Practical Cookery 2		
PM (12:30-15:30)	H Design +Man	Practical Cookery 2	Practical Woodwork (2)	Practical Woodwork (1)	
PM (12:30-15:30)	N4/5 Art 1		H Admin + IT	N4/5 Admin+IT	
PM (12:30-15:30)	N4/5 Art 2				

Week 2 (next page):

Week 2 - Beginning Monday 1 March 2021

	Monday	Tuesday	Wednesday	Thursday	Friday
	Subject	Subject	Subject	Subject	Subject
AM (8:30-11:30)	Prac. WW 3	Drama			H Photo.
AM (8:30-11:30)	N4/5 Art 1		H Art	AH Art	PWW
AM (8:30-11:30)	N4/5 Art 2	H Design+Man.	N4/5 Music	Practical Cookery 2	N4/5 Art 2
AM (8:30-11:30)		N4/5 Art 1		N4 Graph. Comm	N4/5 Art 3
AM (8:30-11:30)		N4/5 Art 3			
	Monday	Tuesday	Wednesday	Thursday	Friday
PM (12:30-15:30)	Practical Cookery 1	Prac. WW 3	N4/5 Admin + IT	Drama	
PM (12:30-15:30)	H Admin + IT	Practical Cookery 1	H Photo.	Prac. WW	
PM (12:30-15:30)		H/AH Music	Practical Cookery 2		

Information for week 3 onwards to follow shortly as this will be based on progress with practical tasks during weeks one and two.