



# Knox Academy

Head Teacher: **Susan Cook BEd (Hons) MEd SQH**

Pencaitland Road  
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## Return to school for pupils in the BGE (S1, S2 and S3)

### Week commencing Monday, 15<sup>th</sup> March

Pupils in the BGE (S1 to S3) will return to school for a period of time each week before the Easter break to allow them to reconnect with their in-school, face to face learning. There will be a focus on wellbeing throughout this period. A blended learning approach will be taken from Monday, 15<sup>th</sup> March to the end of term to deliver other aspects of their curriculum.

In accordance with Scottish Government guidelines, priority will be given to senior phase pupils (S4-S6) in terms of in-school learning.

### Groupings

To allow for the requirements of 2M social distancing, pupils in S1, S2 and S3 will attend on the following days:

Year Group	Days attending
S1	Monday
S2	Tuesday
S3	Wednesday

### Structure of the school day

Session	Times
Period 1	8.30am-9.30am
Break	15 minute break taken in class at an <u>appropriate time</u> , pupils can bring a light snack and water.
Period 2	9.30am – 10.30am
Period 3	10.30am-11.30am





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## Class organisation

To allow for the required 2M social distancing, pupils will be put into groups of 10 and **allocated a Home Room (where they should report to for their first period where they will also be registered). Details of the allocated groups will be shared by Pupil Support Leaders through PSE Google Classrooms by Friday.** Please remind your young people to check their updates on this google classroom for details.

Groups will be arranged into Learning Trios and allocated 3 teachers, from different subject areas. Learning will take place in the Home Room for all three lessons, with the Learning Trio staff rotating around the three groups over the course of the morning. Pupils should make their way to their Home Room on arrival at school.

Please note that due to staffing constraints caused by the 2M social distancing requirement it will not be possible to provide in-school learning across all subjects and the focus will be on Literacy, Numeracy and Health and Wellbeing. The remote learning for the remainder of the week will ensure as much coverage of the curriculum as possible. Young people can ask out of class for a toilet break when necessary and should attend the nearest toilet facility possible to avoid movement around the school building.

## Programme Example (S1-3)

Class 1G1 (A)	8.30-9.30	9.30-10.30	10.30-11.30
Home Room T1.1	Literacy	Numeracy	Health & Wellbeing

## Practical details for the first day back

We are asking that all pupils comply with normal school uniform, as far as is possible. Given that all rooms have to be well ventilated we would encourage pupils to be prepared for this e.g. wear a suitable number of layers that they will be comfortable in and bring a cosy fleece or jacket which they can put on if need be. Keep an eye of the forecast!

Pupils will be met at the front of the school as they arrive. Pupils should then go straight to their allocated Home Room for 8.30am. The expectation is that they stay 2M away from one another, have their face coverings on and sanitise their hands as they enter the building. Please can parents/carers re-enforce this with their young people.

Staff will facilitate a short break at some point during a session. These will not all be at the same time e.g. there may be a natural break in the work that is being completed and pupils must remain in the class. They are encouraged to bring a bottle of water and simple snack (no three-course meals) with them.





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At the end of a morning session pupils will be accompanied out of the school and should make their way home, or to their designated transport as appropriate.

## **Critical Childcare Provision**

We will continue to run our in-school critical childcare provision. Pupils who attend this will also attend their in-school sessions for their year group and then go to the provision at the end of these.

## **Health and safety**

All rooms are cleaned daily and we are now using electrostatic cleaning on a monthly basis. Windows and doors will be open, it is important that classrooms are well ventilated at all times.

Staff and all pupils (S1-S6) are expected to wear face coverings at all times (unless exempt on medical grounds). It is essential pupils adhere to this. Any non-compliance (other than known exemptions) may result in pupils being asked to go home.

The same routines we had in place pre-Christmas for hand sanitising and cleaning desks will remain.

Pupils will be permitted to go to the toilet when required. There will not be a single break time for all pupils. All we ask is that they are sensible about it and try to minimise the volume of pupil traffic around the building.

## **Transport**

For our young people who usually have school transport, this will be provided as normal. More detail will follow about this tomorrow.

## **Equipment**

Pupils should bring their school bag, pencil case, jotters and any book that they are currently reading to school. Specialist equipment required for specific tasks will be supplied by the school. Any pupil who has been issued a Chromebook by the school should also bring this device.

Many thanks and we look forward to seeing all our young people back at school next week.

Yours Sincerely,

*Caroline Falconer*

Depute Head Teacher

