



Knox Academy

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Dear Parent(s)/Carer(s) and Pupils

RE-OPENING OF KNOX ACADEMY

I hope you have had a lovely summer break. Further to the letter sent by our Chief Operating Officer, Lesley Brown on Friday 31st July, I am pleased to be able to write to you to advise you on the plans for re-opening Knox Academy.

Over the summer, extensive planning has taken place to ensure we have a safe and supportive return to school. The First Minister outlined in her statement to Parliament on Thursday 30th July, that there is flexibility to phase pupils back to school. It has been agreed that all East Lothian Secondary Schools will have a phased return to school, over the course of the 12th, 13th and 14th August. All pupils will be back in school full time from Monday 17th August.

The decision has been made to have a phased return in secondary schools for 2 main reasons:

1. **Ensuring the health and safety of all pupils and staff** – Re-opening a large secondary school will require lots of new routines and protocols for staff and pupils. A phased return will allow each year group to have an induction which will explain new systems to pupils and ensure they feel confident, secure and safe with the return to school.
2. **Supporting the wellbeing of all pupils and staff** – Nurture principles are central in our re-opening plans. We believe that a phased return with an induction, will offer us the opportunity to re-connect with our pupils in a supportive and smaller scale setting. It is also important that our new S1 pupils have the opportunity to have a Transition experience.


Therefore, the plans for re-opening Knox Academy, are detailed below

Wednesday 12th August	Pupils in S4/5/6 are expected to attend. Pupils will have a return to school induction and be issued with timetables.
Thursday 13th August	Pupils in S1 will have a Transition day (with support from S6 Leadership Team and Buddies). This will include tours of the school, the opportunity to meet key members of staff, get to know their S6 supporters and be issued with timetables.
Friday 14th August	Pupils in S2/3 are expected to attend. Pupils will have a return to school induction and be issued with timetables.
Monday 17th August	All pupils will attend from this date

I will write to you all again on Friday 7th August with more detailed information around our re-opening plans, including details on the health and safety precautions we will be taking. If you have any questions, please do not hesitate to contact us by email – admin@knox.elcschool.org.uk . Please can I also ask you to discuss this information with your young person so they are aware of these arrangements too? Thank you.

I am grateful for your support and patience and we are very much looking forward to re-opening Knox Academy and welcoming all of our pupils back.

Yours sincerely

A handwritten signature in cursive script that reads "Susan Cook". Below the signature is a horizontal line that tapers at both ends, serving as a decorative underline.

Susan Cook
Head Teacher