

East Lothian Council
Property Maintenance –
Craft Apprenticeships 2024

Apprentice Roofer

Timetable

Advertise on My Job Scotland website	Friday 19 April
Closing date	Sunday 5 May (24:00 hrs)
Stage 1 : Short list of applications by panel based on applicants meeting requirements of person specification	6 May to 17 May
Unsuccessful applicants from Stage 1 to be informed by e-mail	By 20 May
Email sent to successful applicants inviting to Stage 2	By 20 May
Stage 2 : Aptitude/Written Assessment – Ross High School, Tranent	Evening of Tuesday 28 May
Unsuccessful applicants will be informed by e-mail	By Mon 3 June
E-mail sent to successful applicants inviting to Stage 3	By Mon 3 June
Stage 3: Interviews	10 June - 19 June
Indicative date of commencement of employment	Monday 19 August 2024

Please note the above dates are subject to change.

**EAST LOTHIAN COUNCIL – PROPERTY MAINTENANCE
APPRENTICESHIP RECRUITMENT 2024**

VACANCY INFORMATION

East Lothian Council are keen to continue its tradition of harnessing and developing the talent of people in the local area and as such are looking to recruit an apprentice in the following trade/discipline:

- **Apprentice Roofer**

Applicants should be aware that they are only permitted to submit ONE application for ONE of the trade apprenticeships currently being advertised by East Lothian Council.

This vacancy is restricted to applicants who currently live within the boundary of East Lothian and are aged 16 or over on or after 19 August 2024.

Applicants should have achieved, or be expected to achieve, National 4 or above in English, Maths and one other subject. Standard Grades in subjects above will also be accepted at credit/general level 1-4, or A-C.

Applicants must provide certified proof of the qualifications noted above at Stage 2 of the process. Please note National 4 qualifications/predicted National 5 qualifications will be accepted but only if verified in writing by your school.

Applicants who meet the essential criteria will be required to pass an aptitude/written assessment. Following this, top scoring candidates will be invited to attend a face to face interview.

The apprenticeship will run for 4 years and during this period every apprentice will attend an appropriate further education centre to attain the qualification applicable to this trade. Apprentices will work with teams of skilled craft operatives on a variety of different tasks within the trade and will be expected to achieve SVQ Level 3 in relevant trade.

The apprentice will be paid an annual salary of £18,709.92 (£9.70 per hour) during the first year of the apprenticeship (plus any pay awards) which will be increased each year of the remaining 3 years.

Applicants should have a genuine interest in the trade selected and be able to demonstrate commitment to their own learning and show that they are keen to become a qualified tradesperson.

Please refer to attached timetable which lists all stages of the recruitment process.