

Ref: S2 Dundee

Date: 6/2/18

Dear Parent/Carer,

As part of our S2 History course on Discovery and Exploration all S2 pupils have the opportunity to attend a full day excursion on **Thursday 8th March 2018** to **Discovery Point** in Dundee. Pupils will be taken by coach to Dundee leaving Knox Academy at **9am** and returning by **3.50pm**.

The itinerary will be as follows.

10:30 approx. - Full guided tour of RRS Discovery

11:30 Polar Explorer workshop – clothing used in Heroic era v's modern equivalent.

12:30 Lunch (Pupils to bring their own lunch)

13:00 Exhibition time including film in theatre

14:00 Depart to return to Knox Academy

A space for eating lunch will be provided at Discovery Point and therefore all pupils **must bring a packed lunch**. Any pupil who would like a packed lunch from the school foodcourt must let me know in advance so that I can organise this with the foodcourt staff. This will be charged to the pupil's smart card. Similarly, all pupils who are entitled to a free school meal must let me know in advance and I will organise for them to be provided with a packed lunch.

The cost of this excursion will be £16. This includes the coach journey to and from Dundee and entrance to Discovery Point with accompanying workshop.

The preferred method of payment for school payments is through online payment. Please go to school website, click Online Payments on the right hand side, choose High School Payments and then complete the drop down menus. Please use School Payment Reference DP18. As of 13 January 2018, there will no longer be a credit card surcharge. Cheques may be made payable to East Lothian Council, however we would prefer payment online.

Further details are on our website, however please do not hesitate to contact Emma Maguire on 01620 823387 should you require any further information.

To secure a place please complete the slip to confirm that your son/daughter may take part in this excursion and indicate whether or not a packed lunch is to be provided, provide payment of £16 and complete the attached PC1 form. **Please return these to Miss McPhee by Thursday 22nd February 2018.**

Yours Sincerely

Miss S MCPhee

Name _____ Class _____

I agree to my son/daughter taking part in the S2 History excursion to Dundee on **Thursday 8th March 2018**.

Please delete as appropriate:

I enclose a cheque for £16

I have made an online payment for £16

Packed lunch is/is not required

My son/daughter is/is not entitled to a free school meal

Signed _____ Date _____