

March 2018

SCOTTISH QUALIFICATIONS AUTHORITY EXAMINATIONS, 2018 (S6)

SQA Information: If your address has recently changed, or will change before August please contact the school office for this information to be updated. The address we have on file is the address results certificates are sent to.

Study Leave: In order to allow S6 pupils to study at home and prepare for the forthcoming examinations, a period of study leave will begin on Monday 30 April. During the examination period, normal classes for senior pupils will be cancelled but teaching staff will be available at normal lesson times to advise pupils and to assist with revision. Additionally, facilities for private study are available in the school should any pupil wish to make use of them during this time. For Health and Safety reasons, any pupil in school but not sitting an examination **must** register in and out at the school office.

Common Room Deposits: A decision will be made on the last day regarding the repayment of Common Room deposits. If they are to be repaid, deposits will be available from the school office from 30 April to June 1.

SQA Guidelines: All pupils will be issued with an information booklet published by SQA. Particular attention should be paid to strict guidelines prohibiting the taking of mobile 'phones/electronic communication devices into the exam rooms. These guidelines also apply to mp3 players, pencil cases, calculators (except where specifically permitted), books, notes or papers of any kind. Any candidate found in possession of such equipment, or having taken such equipment into the room, will have their examination entry cancelled. School bags should be left in lockers.

Illness During the Examination Period: Pupils who are unable to attend any examination due to illness should arrange for a parent/carer to telephone the school. A doctor's certificate will be required for absentee consideration by SQA. In the event of illness during an examination pupils should contact an invigilator.

Dress Code: When attending school during the period of study leave, whether to sit an examination, or to study, pupils should note that the usual school dress code will apply and we expect all examination candidates to comply for reasons of school security.

Leavers' Form: When their examinations are completed, S6 pupils should collect a Leavers' Form from the Office. The form should be filled in, signed by appropriate staff and returned to the Office. Forms will only be signed off if **ALL** school textbooks have been returned.

Issue of Results: SQA have announced their intention to issue results to candidates on Tuesday 7 August. For pupils who have registered for this service, e-mails and text results will be sent out by 9 am the same day (to register visit <http://www.sqa.org.uk/sqa/41324.2548.html>). Parents and pupils are asked to note that results will **NOT** be available from the school in advance of receipt by candidates of certificates from SQA.

Appeals: The SQA changed the appeals system last session. Further information can be found at <http://www.sqa.org.uk/sqa/65427.html>

Leavers' Ceremony: Pupils leaving school this summer are invited to the annual Leavers' Ceremony at 12.15pm in the school hall on Friday 6 June.